

## The Constitution of Students' Union UCL

### Women in STEM Society

#### 1 Name

- 1.1 The name of the club/society shall be Students' Union UCL Women in STEM Society.
- 1.2 The club/society shall be affiliated to Students' Union UCL.

#### 2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage: <http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

#### 3 The Society Committee

##### President

- 3.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.

##### Treasurer

- 3.2 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

##### 3.3 Additional Committee Role Title

- Vice President: Assisting the President with their duties. If the President is unable to attend an event, the Vice President is responsible for it.

- Head of Speakers: In charge of inviting external and internal speakers to give talks.
  - Head of Events: Organising the social events and assisting head of speakers with organising talks and workshops.
  - Head of Social Media and Marketing: Managing all social media outlooks including Instagram, Facebook and the Website. Also promoting events via posters, leaflets and designing T-shirts/pens etc.
  - Head of Sponsorship: Duties include researching potential half-year sponsors, arranging such sponsorship for the society, and maintaining a good relationship with full-year sponsors.
  - Welfare Officer: Checking up on all committee and society members and has the responsibility of managing and reporting concerns about members of the society, and organising welfare-related activities.
  - First Year Rep: rotating throughout the different committee divisions and assisting them. Also promoting our society through social media and contacting other societies about events.
- 3.4 Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.5 The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.6 Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

## 4 Terms, Aims and Objectives

- 4.1 The club/society shall hold the following as its aims and objectives:
- Empower students and encourage them to pursue a career within STEM disciplines.
  - To provide a welcoming community for women studying STEM.
  - Gain more male support for women in STEM and to inspire them through our talks.
  - To provide regular informative talks and events throughout the academic year on a wide variety of subjects.
  - Organising networking events to help students with their career plans.
  - Creating a positive message about women in STEM through our social media and social events.
- 4.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

- 4.3 The core activities of the club/society shall be:
- Academic talks from prominent women in academia
  - Career talks
  - Social events
  - Networking events
- 4.4 In addition, the club/society shall also strive to organise other activities for its members where possible:
- Partnering with other Students' Union UCL societies, as well as societies from other universities to hold social events and speaker events/workshops.
- 4.5 This constitution shall be binding on the club/society officers, and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Zone shall approve any such alterations.
- 4.6 This constitution has been approved and accepted as the Constitution for the Students' Union UCL Women in STEM Society. By signing this document the president and treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President name:	Muskan Gupta
President signature:	
Date:	24/07/2020
Treasurer name:	Sunzida Khan
Treasurer signature:	
Date:	28/07/2020