

# Clubs and Society Election Rules

## Oversight/ Complaints

1. The Union Chair, ([su-union.chair@ucl.ac.uk](mailto:su-union.chair@ucl.ac.uk)), is the Union's Returning Officer. He oversees the fair conduct of the elections, interprets the Bye-Laws to rule on complaints, and oversees the count of the elections.
2. Any complaints about the Clubs and Societies elections process or complaints about the conduct of candidates and their supporters must be made in writing to the Activities Officer ([a.officer@ucl.ac.uk](mailto:a.officer@ucl.ac.uk)) no later than 13:00 on the last day of voting.
3. The Activities Officer, in consultation with the Union Chair as appropriate, shall make a ruling on the matter within 24 hours upon receipt of the complaint. He may give the alleged candidate the right of reply before making a ruling.
4. Complainants may remain anonymous should they wish.
5. They may take any of the following disciplinary actions:
  - a. Oral warning
  - b. Written warning
  - c. Refer the complaint to the Activities Network for consideration.

## Eligibility/Nominations

1. All Club and Society Officers must be elected via a Union facilitated online election or at a General Meeting of the relevant Club or Society.
2. Eligibility to run for election and hold any Union position is based on the following criteria:
  - Any full member of the Club or Society can stand for election to any officer position listed in the Club or Society constitution.
  - Associate and visiting members cannot run for election.
  - Current officers may stand for re-election at the end of their period of office, but may not hold a principal Officer position for more than two years with any single club or society
  - All Officer Positions must be listed in the Club or Society constitution and must be filled every year, and no person may hold more than one of these positions at the same time per Club or Society.

- You must be eligible to enrol the following year to continue your programme of study.
3. If you fail to meet the above requirements you shall be withdrawn from the elections. If the election has already occurred, the Officer or Officer-elect shall be removed from their post and a Bye-Election held.

### Endorsements

1. You must not be endorsed by any of the Sabbatical Officers or Union Chair.
2. You may not be endorsed by the current post-holder of the role for which you are nominated.
3. You must not be endorsed by clubs nor societies (including student media). However, supporters may list any of their relevant titles aside from Union employment.
4. You may endorse other candidates but are prohibited from making reference to their candidacy in your Campaign materials.

### Campaigning

1. You may criticise another candidate's campaign but must never be personal. You and your supporters must not:
  - Reference another candidate's personal traits of character.
  - Misrepresent another candidate's religious, political, or other views or actions.
  - Intimidate any participant in the election, candidate, campaigner, student, staff or other.
  - Deliberately sabotage any campaign other than your own
  - Deface any campaign materials (such as publicity, online media, and social networking sites) of another candidate.
  - Make any attempt to influence the impartiality of the Returning Officer or Students' Union staff.
  - Permanently damage any Students' Union or UCL area or property.
2. If you, or any of your supporters, are currently, or have previously been, a Students' Union officer, volunteer, club or society committee member or staff member, you must not use any facilities or communication methods that are not available to all candidates for the purpose of campaigning.
3. Candidates must not use resources that are not readily available to all candidates. If candidates are in any doubt that any activity might be construed as creating an unfair advantage they should seek advice from the Activities Officer before proceeding.
4. Campaigning is not allowed to commence until the first day voting opens. This includes promoting websites, Facebook groups, etc.
5. You are responsible for removing your campaign material after the election voting period concludes.

### Voting

1. No Member shall have more than one vote.

2. All Voting shall be done by secret ballot, for online elections the Single Transferable Vote system will be used.
3. 'Re-Open Nominations' (RON) shall be a candidate in all elections. Should 'Re-Open Nominations' win an election where one person is to be elected to the position, a by-election shall be held.
4. Voting Rights
  - All Full Members any Club or Society have the right to vote in the elections for that club or society as long as they have purchased membership at least 28 days before voting. Associate or Visiting Members do not have voting rights.
  - Any member of the Union is eligible to be a Full Member of a Club or Society, subject to the payment of the necessary membership fee.
  - All Club and Society Officers must be elected via online election or at a General Meeting of the relevant Club or Society.