



**Date:** Monday 05 February 2024  
**Time:** 18:00 – 20:00  
**Venue:** Drayton House - Bo3 Ricardo Lecture Theatre, Hybrid

**Union Executive  
Minutes**

**Chair:** Mary McHarg, Union Affairs Officer

<b>Members:</b>	<b>P</b>	<b>AP</b>	<b>AB</b>
Ahmad Ismail, Equity & Inclusion Officer	X		
Aria Xingni Shi, Activities and Engagement Officer	X		
Elisa de Aragao Bibay, Women's Officer	X		
Grace Yang, Sustainability Officer	X		
Issy Smith, Postgraduate Officer	X		
Mary McHarg, Union Affairs Officer	X		
Micah Gerstner, LGBTQ+ Officer	X		
Philip Greger and Suzanna Chen, Disabled Students' Officer	X		
Rawleka Wilson and Rachel Lim, People of Colour Students' Officer	X		
Shaban Chaudhary, Education Officer	X		
Sophie-Jayne Bush, Elected Officer from Education Zone	X		
Ella O'Brien, Elected Officer from Activities Zone			X
Donna Amewu, Elected Officer from Welfare and Community Zone	X		

<b>In Attendance:</b>
Simon To, Director of Policy, Governance & Insight
Jayne Flowers, Representation & Democracy Coordinator
Jeff Saddington-Wiltshire, Representation & Democracy Manager
Rhiannon Ellis, Representation & Democracy Coordinator
Altay Shaw, Student Media
Matthew Phuklaewkla, Democracy Assistant, minutes

## **Preliminary Matters**

### **1. Welcome and Introductions**

The Chair, Mary McHarg (MM) warmly welcomed members to the zone.

## **Sabbatical Officer Updates**

### **2. Updates on Priorities and Assigned Policies + Sabbatical Officer Reports**

Each of the Sabbatical Officers went through updates on their priorities - more information about this can be found in the Sabbatical Officer Reports attached to these minutes.

MM gave an additional update on the Commitment to Harm Reduction Policy – the Student Support & Wellbeing team spoke to the University Management Committee about this and conversations are going well but taking longer than expected.

A question was asked to Activities & Engagement Officer Aria Xingni Shi (AXS) about why Fudan University was chosen specifically for intercultural exchange. AXS and the Education Officer Shaban Chaudhary (SC) said this was because of the already existing strong institutional connection between UCL and Fudan.

## **Matters for Discussion**

### **3. Leadership Race Promotion**

MM and other members of the Sabbatical Officer team promoted the Leadership Race. Representation & Democracy Manager Jeff Saddington-Wiltshire (JSW) also highlighted resources for running in the elections, which can be found [here](#).

### **4. Policy Zone Feedback**

Members discussed their feedback for past Zones – some positive comments included:

- Praise for policy briefings and support for developing policies
- Bringing the [Programme Excellence Project](#) leads to Education Zone (EZ2303) was a good move because it's a step towards connecting UCL and UCLSU.

However, there were some negative comments about things that could be improved:

- Policy debates can be too long and unruly, which could be improved by giving time limits
- Some were not happy that the recent Fossil Free Careers policy had to go through three entire Policy Zones but understands that the proposal had remit pertaining to each Zone.
- More guidance on how submitted policy proposals should look

## **Matters for Approval**

### **5. Appointment to HLM Sub-Committee**

Three members volunteered to be on the Honorary Life Membership (HLM) Sub-Committee:

- Sophie Jayne-Bush, Elected Officer from Education Zone
- Issy Smith, Postgraduate Officer
- Anji Suri, Trans Officer

### **6. Approval of minutes from the last meeting**

Minutes were approved.

### **7. Follow up on action points from previous meeting**

Regarding Fossil Free Careers, SC is keeping in contact with the proposers and facilitating further conversations between them and UCL Careers.

## **Matters for Information**

### **8. Updates from and into the Board of Trustees**

Updates for this can be found in the Sabbatical Officer Reports attached to these minutes. Updates are also given in the minutes from this current round of Zones, which be found here: [AZ2303](#), [EZ2303](#), [WCZ2303](#).

### **9. Minutes from AZ2303**

Minutes were approved.

### **10. Minutes from EZ2303**

Minutes were approved.

### **11. Minutes from WCZ2303**

Minutes were approved

## **Any Other Business**

Equity & Inclusion Officer Ahmad Ismail (AI) reassured part-time student officers that they would be numerated for their work, but the resourcing of this is still being figured out. Representation & Democracy Coordinator Jayne Flowers (JF) however said that they still wanted to give some positive reward, so £40 vouchers are being given to part-time officers for use at the Hanger.

Also, MM brought to attention that a screening of University Challenge was taking place at Bar Phineas later that night.

Finally, Zone members Anji Suri and Altay Shaw, were keeping track of the total amount of times people said 'slay' during the meeting. Overall, this word was said a grand total of forty (40) times.

<b>Minutes approved as a true and accurate record</b>	
Chair:	Mary McHarg, Union Affairs Officer
Signature:	Mary McHarg
Date:	