

Course Representative

Role Description

As a Course Representative, your responsibilities are to:

- Represent student's academic interests.
- Proactively seek out students' thoughts and opinions on their programme of study and their wider learning experience, in order to effectively represent their academic interests.
- Present students' concerns and feedback to your department, and to appropriate members of staff.
- Take part in Student Partnership Committees (SPC) meetings, and other meetings you may be invited to attend, as a representative of students in your department.
- Communicate with students on an ongoing basis about your work with your department, and any positive changes made as a result.
- Play an active role in the development and enhancement of your programme.
- Promote the value of students and staff working together to build a better education.

Further to these responsibilities, the opportunities that exist are:

- Play an active role in Students' Union activities and campaigns
- Work with your Lead Department Rep on Department wide issues.
- In conjunction with the Students' Union, take part in negotiating changes to students' learning experiences across the whole of UCL
- Develop skills and attributes that will benefit your personal and professional development, including through formal training opportunities

Time Commitment

- Being an effective representative should take around 10 hours per term, which includes attending training, meetings in the department, and spending time consulting with and reporting back to students in your department.