



Date: Monday 22 May 2023

Time: 18:00 – 20:00

Venue: LG17 Bentham House

Activities Zone

Minutes

Chair: Mary McHarg, Activities & Engagement Officer

Members:	P	AP	AB
Alexa Wong, Societies Non-Portfolio Rep	X		
Alice McNally, Sports Rep			X
Angel Ma, LGBTQ+ Officer			X
Callie Yoo, BME Officer	X		
Chiamaka Agu, Sports Officer	X		
Demetri Alvanis, Sports Rep		X	
Diane Le Rouic, Sports Rep		X	
Haoyu Wang, Societies Officer			X
Harper Taylor-Hanson, Trans Officer		X	
India L Deans-Smith, Volunteering Rep			X
Issy Smith, Sports Rep		X	
Jingi Ye and Yalin Chen, Volunteering Officer (Job Share)		X	
Kevin Fang, Sports Rep		X	
Lewis Murphy, Arts Officer	X		
Manon Simmons and Sasha Green, Women's Officer (Job Share)	X		
Martha Hancock, Societies Non-Portfolio Rep			X
Mary McHarg, Activities and Engagement Officer, Chair	X		
Maya R Khurana, Societies Rep – Performance Art		X	
Nell S V Wedgwood, Societies Rep – Student Media			X
Oluseyi (Seyi) A Osibamowo, Equity & Inclusion Officer			X
Toma Ogawa, Volunteering Rep		X	
Yifu Li, Volunteering Rep			X

In Attendance:
Julia Rooke, Representation and Democracy Coordinator
Samira Chowdhury, Democracy Assistant, minutes
Max Keeble, Head of IT & Digital
Tommy Garwood, Sports Development Coordinator
Rupinder Sandal, Head of Societies and Projects

1. Preliminary matters - Welcome and Introductions

MM (Chair) warmly welcomes attendees to the last Zone of the year.

2. Matters for Information - Staff Updates

JR (Representation and Democracy Coordinator) encourages attendees to provide feedback on their experiences attending the Zone.

RS (Head of Societies and Projects) encourages attendees to get tickets for Students' Union UCL Awards (RS confirms that tickets are free) and states they have started training for new clubs and society's committees.

TG (Sports Development Coordinator) gives update for TeamUCL: he is looking to work with Equity and Inclusion forum, TeamUCL are going to recruit new staff, and he encourages attendees to get tickets for TeamUCL Awards.

3. Matters for Information - Affiliations, disaffiliations and disciplinary actions

MM outlines some new clubs and societies: Cheese and Wine Society, Disney Society, Drag Society, Engineers in Action, Holography Society, Indian Dance, Orienteering, Soap Opera. Some societies are still pending, such as Dermatology Society and Culinary Society.

4. Matters for Information - Follow up on action points from previous meeting

There were no action points to follow up on.

5. Matters for Information - Club and Society Grant Allocations 2022/23

MM reminds attendees that funding is available for clubs and societies and encourages them to apply.

6. Matters for Discussion - Proposed new Clubs and Societies directory

MK (Head of IT & Digital) shows Zone updated Clubs and Societies page on the SU website and asks for their feedback. MM thanks MK for improvements to the website. Zone approves updates, and so MK will release the update to all students.

7. Matters for Discussion - Feedback from Zone members

JR asks the following questions, regarding members' experiences of attending the Zone:

1. Practical aspects: what are your thoughts on the locations (in person vs online), timings, accessibility, days of the week, and frequency of meeting?)

CA (Sports Officer) states that she finds it convenient that Zones are in the evening and that dates were provided in advance. She found that the frequency of the Zones was appropriate. She recommends alternating days of the week so if a member has a standing commitment on the same day of the week, they can attend. She also recommends making the hybrid format more accessible, so students can join online if needed.

2. Impact: Has your time as a zone member been impactful? How effective do you think the meetings have been? What could be improved?

LM (Arts Officer) states that too much of the Zone was spent discussing RUMS policy proposals. He recommends introducing time limits, to prevent repetitive conversations.

CA states should have more publicity on what the Zone does to generate more policy proposals. She found that some clubs' do not understand the role of their Reps, so this needs to be made more transparent.

Member recommends putting updates in meetings in a newsletter so that all UCL students can learn about available resources.

3. Social aspect: How has your connection with other zone members been? Do you feel like part of the Union? What could be improved/introduced for next year?

MS (Women's Officer) states that the SU providing snacks would improve the Zone.

Member requests that the SU organise an event for members before the Zone start so that they can meet each other before.

8. Matters for Approval - Approval of minutes from the last meeting

Minutes are approved.

9. Officer Updates and Questions - Activities and Engagement Officer

MM gives update on Birbeck's Student Central: the swimming pool and union facilities will be shut down. However, MM will pitch ideas to architects with UCL's Head of Space and Head of Ops to see if another similar space can be created.

10. Officer Updates and Questions - Equity & Inclusion Officer

OAO (Equity & Inclusion Officer) was not present.

11. Any Other Business

There was no other business.

Minutes approved as a true and accurate record	
Chair:	Mary McHarg, Activities & Engagement Officer
Signature:	Mary McHarg
Date:	14/07/2023