

2024-25

Constitution of Students' Union UCL

Surgery & Interventional Science Society

1. Name

- 1.1. The name of the club/society shall be Surgery & Interventional Science Society
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association, Byelaws, Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

3.1. President

- 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
- 3.1.2. The President will be responsible for leading the Society, leading the organization of key annual events alongside the committee, committee communication and membership engagement, leading of establishment and maintenance of professional relationships with external stakeholders alongside the committee, liaising with the Union on Society matters and room bookings. The President is eligible to apply for the Departmental Society Grant.

3.2. Treasurer

- 3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.2.2. The Treasurer will be responsible for applying for necessary grants and sponsorships, the financial budget of the Society, achieving financial aims, ensuring financial accessibility to events, organising Society payments and liaising with Department of Surgery & Interventional Science to maintain yearly sponsorship. The Treasurer is eligible to apply for the Departmental Society Grant

3.3. Welfare Officer

3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.3.2. The Welfare Officer will be responsible for completing the Welfare Officer Programme, providing wellbeing events for members, organising events for key dates like Mental Health Day, social and community outreach, membership wellbeing and safety at events. The Welfare Officer is eligible to apply for the Departmental Society Grant

3.4. Additional Committee Members

3.4.1. Undergraduate Officer

3.4.1.1. The **Undergraduate Officer** will be responsible for working closely with student representatives and students from UG courses in the department and other related courses to ensure activities run by the Society reflect their wants and needs, to ensure that information about the society and its activities are communicated effectively to these students, and to help run society events.

3.4.2. Postgraduate Taught Officer

3.4.2.1. The **Postgraduate Taught Officer** will be responsible for working closely with student representatives and students from PGT courses in the department and other related courses to ensure activities run by the Society reflect their wants and needs, to ensure that information about the society and its activities are communicated effectively to these students, and to help run society events.

3.4.3. Postgraduate Research Officer

3.4.3.1. The **Postgraduate Research Officer** will be responsible for working closely with student representatives and students from PGR courses in the department and other related courses to ensure activities run by the Society reflect their wants and needs, to ensure that information about the society and its activities are communicated effectively to these students, and to help run society events.

- 3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4. Terms, Aims and Objectives

- 4.1. The club/society shall hold the following as its aims and objectives.
- 4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The **core activities** of the club/society shall be:
 - 4.3.1. Social events each term (e.g. Welcome Week social, Christmas social, Summer Sports Day) aimed at developing a sense of belonging and community for students and staff within and across Departments
 - 4.3.2. Virtual and in-person wellbeing events (e.g. origami, drawing, yoga) that focus on promoting positive mental health and sense of belonging amongst students in and across departments
 - 4.3.3. Cross-campus showcase events that enhance the student experience of the Society membership and go beyond the UCL degree
- 4.4. In addition, the club/society shall also strive to organise **other activities** for its members where possible:
 - 4.4.1. Support and promote engagement with the summer DSIS Student Symposium
- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL **Surgery & Interventional Science Society**. By signing this document, the President and Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: Bruno Hawkins
	Signature: B. Hawkins
	Date: 24/6/2024
Treasurer	Name: Alisa Kennan
	Signature: A. Kennan
	Date: 24/6/2024