

# The Constitution of Students' Union UCL

## Guild Society

### 1 Name

- 1.1 The name of the club/society shall be Students' Union UCL **Guild Society**.
- 1.2 The club/society shall be affiliated to Students' Union UCL.

### 2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the Students' Union UCL Memorandum & Articles of Association, Byelaws, Club and Society Regulations and the club and society procedures and guidance – laid out in the 'how to guides'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage:  
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

### 3 The Society Committee

#### President

- 3.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.

#### Treasurer

- 3.2 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

#### Welfare Officer

- 3.3 The welfare officer's primary role is laid out in section 5.9 of the Club and Society Regulations.

#### Additional Committee Members

- 3.4 **Head of Sponsorship**  
The Head of Sponsorship's primary role is to gain sponsorships and maintain client relations with our sponsors.
- Head of Events and Outreach**  
The Head of Events and Outreach's primary role is to organise internal and external events for the committee and members of the Guild Society.
- Head of Guild Academy**  
The Head of Guild Academy's primary role is to manage and grow the Guild Academy's presence.
- Head of Marketing**

The Head of Marketing's primary role is to oversee all Guild's promotional and marketing materials.

Finance Executive (1 executive)

The Finance Executive's primary role is to assist the Treasurer on all financial matters of the Guild.

Sponsorship Executive (2 executives)

The Sponsorship Executive's primary role is to assist the Head of Sponsorship to gain sponsorships and maintain client relations with our sponsors.

Events and Outreach Executive (2 executives)

The Events and Outreach Executive's primary role is to assist the Head of Events and Outreach to organise internal and external events for the committee and members of the Guild Society.

Guild Academy Executive (2 executives)

The Guild Academy Executive's primary role is to assist the Head of Guild Academy to manage and grow the Guild Academy's presence.

Marketing Executive (2 executives)

The Marketing Executive's primary role is to assist the Head of Marketing to oversee all Guild's promotional and marketing materials.

First Year Representative (6 representatives)

The First Year Representative's primary role is to assist the different divisions within the Guild on their key responsibilities.

- 3.5 Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.6 The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7 Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

## 4 Terms, Aims and Objectives

- 4.1 The club/society shall hold the following as its aims and objectives.
- 4.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3 The core activities of the club/society shall be:  
Hosting virtual and in-person events for the Guild Academy, Events and Outreach division and for our sponsors. These events are centred around pursuing a career in Finance and other related fields.
- 4.4 In addition, the club/society shall also strive to organise other activities for its members where possible:  
Plan to have a variety of virtual and in-person committee socials as well as Guild-wise socials for all Guild members.
- 4.5 This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6 This constitution has been approved and accepted as the Constitution for the Students' Union UCL Guild Society. By signing this document the president and treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President name:	Suraj Suresh
President signature:	Suraj
Date:	19/1/23

Treasurer name:	Bryan Soo
Treasurer signature:	Bryan
Date:	19/1/23