# 

# The Constitution of Students’ Union UCL

## **UCL Education Innovation and Edupreneurship Society**

### Name

#### The name of the club/society shall be Students’ Union UCL **Education Innovation and Edupreneurship Society (EIE)**

#### The club/society shall be affiliated to Students’ Union UCL.

### Statement of Intent

#### The constitution, regulations, management and conduct of the club/society shall abide by all Students’ Union UCL policy, and shall be bound by the [Students’ Union UCL Memorandum & Articles of Association](http://studentsunionucl.org/governing-documents), [Byelaws](http://studentsunionucl.org/governing-documents), [Club and Society Regulations](http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations) and the club and society procedures and guidance – laid out in the ‘[how to guides](https://studentsunionucl.org/how-to-guides)’.

#### The club/society stresses that it abides by Students’ Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.

#### The Club and Society Regulations can be found on the following webpage: <http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

### The Society Committee

#### President

#### The president’s primary role is laid out in section 5.7 of the Club and Society Regulations.

* The President is elected in the Leadership Race in Term 2 or any other democratic method in other periods of time.
* The President shall steer the long-term strategic direction of the society.
* The President shall approve all major decisions. “Major” is defined as affecting the operations of multiple divisions or influencing the perception of the society as a whole from multiple external stakeholders.
* The President has the final decision on the removal of temporary personnel on additional committee positions outlined in 3.4, however, this should only be done in consultation with other members.
* The President should frequently revise and edit internal strategic and external business plans, and is responsible for leading the documentation of organisational learning.
* With a majority agreement of the Treasurer and Officer positions, the President has the option to appoint a Vice-President, who shall undertake operations management and undertake internal decision-making if needed.

#### Treasurer

#### The treasurer’s primary role is laid out in section 5.8 of the Club and Society Regulations.

* The Treasurer is elected in the Leadership Race in Term 2 or any other democratic method in other periods of time.

#### The Treasurer is responsible for overlooking the financial function of the society, and the second in command if a Vice-President is not appointed. He/she will be the third-in-command if a Vice-President role is appointed.

#### The Treasurer shall create a budget plan for the society for all upcoming terms

#### The Treasurer shall allocate funds to the core and additional activities.

#### The Treasurer should overlook the financial statement of the society.

#### The Treasurer should track budget responsibility.

#### The Treasurer should manage sponsorships and financial partnerships.

#### The Treasurer shall work closely with the Event Officer to finalise termly budget plans before the term starts.

#### The Treasurer has the option to appoint an Accountant to help him or her to undertake budgeting and more detailed bookkeeping tasks, with the agreement of the President.

#### Welfare Officer

#### The welfare officer’s primary role is laid out in section 5.9 of the Club and Society Regulations.

* + 1. The Welfare Officer is elected in the Leadership Race in Term 2 or any other democratic method in other periods of time.
    2. The Welfare Officer must take on another position outlined in 3.6 after a successful election to office. This is to be negotiated with the President.

#### Additional Committee Members

#### The committee structure should be kept **flexible** to adapt to needs and circumstances in a new start-up society, and temporary roles should be appointed by the leadership team to aid the running and scaling of the society for the Academic Years 21-22 and 22-23.

#### Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

#### The committee members shall perform the roles as described in section 5 of the Students’ Union UCL Club and Society Regulations.

#### Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students’ Union UCL Club and Society Regulations.

### Terms, Aims and Objectives

#### The club/society shall hold the following as its aims and objectives.

* kick-start the journey of aspiring education innovators and entrepreneurs through creativity, people and knowledge
* connect and unite passionate individuals with incumbent professionals, academics and/or existing education innovation and entrepreneurship communities.
* educate members in the fields of educational technology (EdTech), learning design and other applied innovations in education such as new curriculum and assessment methodology.
* educate members on basic business and entrepreneurship principles.

#### The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

#### The core activities of the club/society shall be

* Themed Workshops
  + Workshops surrounding educational and general business and entrepreneurship skills.
  + Workshops surrounding EdTech and learning design implementation.
  + Workshops on other applied education innovations (e.g. curriculum development)
  + This can be led either by the society or by an academic/industry professional.
* Themed Guest Speaker Events
  + Inviting EdTech and education entrepreneurs and/or education business professionals as guest speakers.
  + This can be done in the format of a solo speaker, an interactive Q&A session and/or a panel.
* Education Hackathons and Themed-Competitions
  + A culminating, one-day event where teams engage and compete in solving a real-life problem in education innovation or EdTech using knowledge gained from other events. Members will work closely in groups to generate a solution and pitch their ideas. The winning team receives a prize.
  + Lunch and refreshments are provided.
* Socials and Networking Events
  + Regular, low-pressure gatherings with food and drinks for students to build a tight-knit community.

#### In addition, the club/society shall also strive to organise other activities for its members where possible:

* EdTech incubators, and virtual/augmented reality education lab visits.
* Company tours.
* Online events with educational businesses.
* Options are limitless as activities are planned based members’ suggestions and interests.

#### This constitution shall be binding on the club/society officers, and shall only be altered by consent of a two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.

#### This constitution has been approved and accepted as the Constitution for the Students’ Union UCL **Education Innovation and Edupreneurship Society**. By signing this document the president and treasurer have declared that they have read and abided by the Students’ Union UCL Club and Society Regulations.

| President name: | Yuqing Yang (Frank) |
| --- | --- |
| President signature: | YYQ |
| Date: | Jan 2nd, 2023 |
| Treasurer name: | Shu Ham Chan (Anson) |
| Treasurer signature: | CSH |
| Date: | Jan 2nd 2023 |