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|  | Date: | Tuesday 29 October 2024 |
| Time: | 18:00 – 20:00 |
| Venue: | 221 HKR Bentham House |
| Education Zone  |  |  |
| Minutes | Chair: | Shaban Chaudhary, Education Officer |

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| Members: | P | AP | AB |
| Abbey Smith, Faculty of the Built Environment UG Rep |  |  |  |
| Aleksandr Ignatev, Faculty of Population Health Sciences UG Rep | X |  |  |
| Amanda Ng & Rory Clarke, Trans Officer | X |  |  |
| Anoushka Kaur Ichpanani, Faculty of Laws UG Rep | X |  |  |
| Antonius Prasetya, Faculty of the Built Environment PGR Rep | X |  |  |
| Danilo Paganelli and Anji Suri, LGBQ+ Officer | X |  |  |
| David Metin, Faculty of Laws PGT Rep |  |  |  |
| Darcy Lan, Postgraduate Officer | X |  |  |
| Eda Yildirimkaya, Equity & Inclusion Officer | X |  |  |
| Elena Sofia Guidi, Faculty of Social and Historical Sciences UG Rep | X |  |  |
| Elisa de Aragao Bibay, Women’s Officer | X |  |  |
| Fatema Yusuf Jangbarwala, Institute of Education PGR Rep |  |  |  |
| Jamie Wong, Research Students’ Officer | X |  |  |
| I-Han Cheng, Faculty of Medical Sciences PGT Rep  | X |  |  |
| Ines Lordonnois, Arts and Humanities UG Rep | X |  |  |
| Kody Christiansen, Faculty of Arts and Humanities PGT Rep | X |  |  |
| Lara Schmid, Faculty of Mathematical and Physical Sciences PGT Rep | X |  |  |
| Magdalena Georgieva Faculty of Brain Sciences UG Rep | X |  |  |
| Menglong Bao, Faculty of Brain Sciences PGR Rep | X |  |  |
| Mrityunjay Sharma, Faculty of Brain Sciences PGT Rep |  | X |  |
| Mustafa Ali, Faculty of Engineering UG Rep |  |  |  |
| Nasha Kanga, IOE, Faculty of Education and Society PGT Rep - ITE | X |  |  |
| Natalie Tse, Institute of Education UG Rep | X |  |  |
| Philip Greger and Suzanna Chen, Disabled Students’ Officer |  |  |  |
| Pranshu Goyal, Faculty of Engineering PGT Rep |  |  |  |
| Preetika Bharti, Faculty of Laws PGT Rep |  |  |  |
| Priscilla Olaseyinde, Faculty of Life Sciences UG Rep | X |  |  |
| Rawleka Wilson and Shavari Patil, People of Colour Students' Officer | X |  |  |
| Sara Kangval, Faculty of Mathematical and Physical Sciences UG Rep | X |  |  |
| Solon Tono Fountzopoulos, Faculty of Medical Sciences UG Rep (Non-Clinical) | X |  |  |
| Soraya Nezam, Faculty of the Built Environment PGT Rep | X |  |  |
| Tasneem Ali, Faculty of Social and Historical Sciences PGT Rep | X |  |  |
| Yue Yu, Institute of Education PGT Rep | X |  |  |
| Zeyuan Tao, Faculty of Medical Sciences UG Rep (Clinical) | X |  |  |
| Abbey Smith, Faculty of the Built Environment UG Rep |  |  |  |
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| Amanda Ng & Rory Clarke, Trans Officer |  |  |  |
| Anoushka Kaur Ichpanani, Faculty of Laws UG Rep |  |  |  |
| Antonius Prasetya, Faculty of the Built Environment PGR Rep |  |  |  |
| Danilo Paganelli and Anji Suri, LGBQ+ Officer |  |  |  |
| David Metin, Faculty of Laws PGT Rep |  |  |  |

**Quorum: 16**

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| In Attendance: |

Adam Cleary, Student

Colum Mackey, Head of Policy, Representation and Evaluation

Danielle Swanson, Head of Advice and Wellbeing, Students’ Union

Jayne Flowers, Democracy and Representation Coordinator, Students’ Union

Stasi Dimitrova, Representation Assistant (Minutes)

Orlando Teng, NUS Delegate

Simon To, Director of Policy, Governance and Advocacy

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| Actions Log 2024/25 | **Responsibility** | **Update due:**  |
| Clean and systematise five priorities and share with Zone members | Shaban Chaudhary |  28/11/2024 |
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Preliminary Matters

1. Welcome and Introductions

SC (EO) introduced himself and managed FR introduction and agenda presentation.

1. Brief overview of Education Zone

Jayne Flowers presented an overview of what the Zone is and how it functions.

EO noted election of member of Zone at the end to Union Executive, explained role and invited people to think about it before the end.

EO also noted that a difference from last year would be that project leads from UCL would be invited to Zones in order for people to give feedback to them directly. Emphasised that it was a space for FRs to use.

Announcements

1. Rep Election Results

2,712 students voted

7,677 individual ballots cast across 47 positions

5.44% voter turnout

63 candidates elected

Full Results: https://studentsunionucl.org/election/rep-elections-2024

Officer Updates and Questions

1. Equity & Inclusion Officer

EY shared following updates:

* Working with RL and DL on making the Transition Mentor scheme more tailored to international students, creating a peer-to-peer support system for first-year international students specifically, ISses need more than what scheme can currently offer since it’s more academic
* Looking into ways to use departmental spaces at UCL East for clubs and societies
* Also trying to create a leadership scheme for international students to make them more active in academic/career spaces
1. Postgraduate Officer

DL shared following updates:

* Asked people to come talk to her at any point throughout the year and ask any questions they have
* 1st priority – boosting employability resources for postgrad students specifically; working with UCL Careers for better support, more sector-specific career fairs happening as a result of collaboration right now; asked people to encourage their peers to attend these & make full use of Careers during studies
* 2nd priority – working on PGR students community building initiative with JW (Research Students’ Officer), trying to combat isolation these students experience
* More events coming up to PGT students
1. Education Officer

SC shared following priorities:

* 5 total
* One – academic rep network investment from institution’s side, strong case studies on how reps make impact
* Two – Term 3, 8000 students have nothing to do but have accommodation contracts until end of June, 6-7 gap in Academic Year but charging fees + implicated there should be something in legal contract, discussing what kinds of services can be provided for students in that term
* Third – accreditation module for academic reps, credit from university
* Four – international students, investigating how to make the cultural shift to a holistic journey for these students from study to graduation and career transition
* Five – a lot of space issues at university, social centre needed where they can exist as a community

Matters for Information

1. Staff Updates

Colum Mackey – new staff members joining next month to support networks and reps

Simon To – unfilled FR positions, co-opting Lead Reps with Faculties

1. Advertise additional UCL committee positions

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| Academic Board  | Thirteen registered full-time students of UCL comprising at least one student from each of the 11 Faculties and not fewer than two postgraduate students; in accordance with Regs for Management (3.3a),  |
| Education Committee  | One taught graduate student nominated by the SU; and One undergraduate student nominated by the SU. Note that the Education Officer, Equity and Inclusion Officer, and Postgraduate Officer are all ex officio members of EdCom |
| Equality, Diversity & Inclusion Committee  | Five student members nominated by the SU.i.e. SU’s liberation officers Note that the Equity and Inclusion Officer is an ex officio member of EDIC |
| Student Partnership Committee | These operate at course, research and departmental level |

+ Programme Excellence Academic Advisory and Faculty Group Project Board

1. Outcomes from and inputs to UCL committees

Matters for Discussion

1. Agree on priorities for the Academic year

SC invited members to consider and agree on priorities in the next year and explained procedure.

Members wrote down top five things they believed should be priorities for the year and then negotiated in groups of increasing size the top 5 for the whole year.

In the final group discussion, top matters discussed revolved around marking fairness, community-building, language and academic writing support (particularly for international students), available adjustments, module selection, Moodle as a learning platform, attracting students from underrepresented backgrounds, reading weeks as completely free time [..]

Priorities agreed upon were the following:

* One – advocating and pushing for the programme excellence project, with reps joining; review of module selection + portfolio and curriculum review, reading weeks, free time in reading week
* Two – student support framework – academic comms centre, soras, peer to peer support
* Three – assessment and feedback
* Four – community and space – intertwined
* Five – PGTAs and staff training
1. Feedback about Department & Faculty Inductions

Matters for Approval

1. Elect One person to Union Executive

Candidate Kody Christiansen, Zeyuan Tao, Anousha

Candidates made pitches for position in order stated above.

Kody Christiansen elected with 64% majority out of 22 votes.

Any Other Business

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| **Minutes approved as a true and accurate record** |
| Chair:  | Shaban Chaudhary, Education Officer |
| Signature:  |  |
| Date:  |  |