

The Constitution of Students' Union UCL

DANCE SOCIETY

1 Name

- 1.1 The name of the club/society shall be Students' Union UCL **Dance Society**.
- 1.2 The club/society shall be affiliated to Students' Union UCL.

2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3 The Society Committee

President

- 3.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.

Treasurer

- 3.2 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

Welfare Officer

- 3.3 The welfare officer's primary role is laid out in section 5.9 of the Club and Society Regulations.

Additional Committee Members


- 3.4 Vice President. The Vice President's primary role is to assist and aid the President whenever necessary. They are also in charge of the organisation of the costume cupboard and committee rota scheduling.
- 3.5 Liaison Officer. The Liaison officer is to be the first point of contact of Dance Society for all our professional teachers outside UCL. This includes communication relating to invoices. They will also arrange term 3 student led workshops.
- 3.6 Social Secretary. The Social Secretary is responsible for organising all socials, which we aim to provide once a fortnight.

- 3.7 Competitions Coordinator. The Competitions Coordinator is in charge of organising the competition team and for planning the logistics for attending external competitions. This includes organising transport, liaising with host universities, and overseeing all competition team activity.
- 3.8 Bloomsbury Producer. The Bloomsbury Producer is responsible for producing the annual production that takes place in the Bloomsbury Theatre if our bid is approved. They also are responsible for putting together a production team for the event. In the event our Bloomsbury Theatre bid is rejected, the elected Bloomsbury Producer will take on a 'Head of Production' role to ensure good communication with Stage Crew for our small productions and help to co-ordinate Bloomsbury Studio bids if there are members who want to go forward with this.
- 3.9 Resident Choreographer. The Resident Choreographer is in charge of choreographing the finales for all of our shows, including our Bloomsbury Theatre show if our bid is successful. They will also aid our choreographers if they are experiencing creative block or organisational issues. The Resident Choreographer will assist the Welfare and Volunteering Officer to ensure that the choreographers are managing their mental health in a sustainable way.
- 3.10 TranscenDance Producer. The TranscenDance Producer is in charge of organising our inter-university dance competition. This includes liaising with other universities to gauge interest, provide merchandise and organise pre-competition socials. The TranscenDance Producer is also in charge of sourcing a production team consisting of one another committee member, an assistant producer and 2 co-marketing directors.
- 3.11 Publicity and Designs Officer. The Publicity and Designs Officer will be in charge of designing our general and show merchandise, with the exception of our Bloomsbury Theatre show on the condition that our bid is accepted. The Publicity and Designs Officer will also be in charge of designing our Welcome Fair posters, membership cards and Instagram Posts.
- 3.12 Communications Officer. The Communications Officer will be in charge of the UCL Dance Society Instagram, ensuring that all direct messages are responded to and addressed in committee meetings where necessary. The Communications Officer will also be in charge of sending out the Weekly Mailer to ensure that our members have up to date information. The Communications Officer will have access to the UCL Dance Society email to respond to any enquiries received through this platform.
- 3.13 Tech Officer. The Tech Officer will be in charge of managing our website and YouTube channel. They will be responsible for recording our shows.
- 3.14 Freshers' Representatives. There will be 2 Freshers' Representatives that are elected in the term 1 by election. They can be undergraduate or postgraduate. The Freshers' Representatives will be in charge of communicating the needs of the first year students to the committee. They will also join 1 show production team and 1 sub-committee team.
- 3.15 Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.16 The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.17 Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4 Terms, Aims and Objectives

- 4.1 The club/society shall hold the following as its aims and objectives.
- 4.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3 The core activities of the club/society shall be:
- 4.3.1 To put on classes, for beginners and experienced dancers in Jazz, Ballet, Contemporary, Tap, Hip-hop, Commercial and Break dance on a weekly basis throughout term time.
- 4.3.2 To host workshops in particular styles and choreography, given by professionals in terms 1 and 2 and to be student-led in term 3.
- 4.3.3 To produce a Bloomsbury Theatre production where the bid is accepted in term 2, for which auditions will be used to cast the show.
- 4.3.4 To produce a 24 Hour Charity Show, Freshers' show, a Triple Bill Charity Show, a Double Feature class and competition team showcase, a Societies' Charity Showcase and a Leavers' Show.
- 4.3.5 To provide fortnightly socials for members which are a mix of drinking and non-drinking activities.
- 4.3.6 To produce an inter-university Dance competition, *TranscenDance*.
- 4.3.7 To put together a competition team, by which members are selected through auditions, which compete at 2 external inter-university competitions in Term 2.
- 4.3.8 To offer volunteering opportunities to our members; Dance It! In term 1 and 2, where members teach different dance styles to members of the Holborn Community Centre. These people will also be able to perform in our Triple Bill Charity Showcase in February on a voluntary basis.
- 4.3.9 To offer opportunities for new members and dancers, through taster days.
- 4.4 In addition, the club/society shall also strive to organise other activities for its members where possible:
These are the activities that you would like to carry out every academic year if you can. The Union will support these activities but not fund them.
- 4.5 The refund policy will be outlined as follows.
- 4.5.1 For charity events, the tickets are non-refundable.
 For non-charity events, the tickets are refundable only up to 48 hours before the event.
- 4.5.2 Products are non-refundable unless defective. If they are mis-printed, please email su-dance.society@ucl.ac.uk, we will be in contact to rectify the issue.
- 4.5.3 Standard memberships are only refundable if the individual has not attended UCL Dance Society events such as classes, performed in shows, or taken part in workshops after the try fortnight.
- 4.5.4 Competition memberships are refundable if you purchase it without being selected for a competition team.
- 4.6 This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.7 This constitution has been approved and accepted as the Constitution for the Students' Union UCL [Dance Society](#). By signing this document the president and treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President name:	TIA CHASEY
President signature:	<i>tiajey</i>
Date:	30/10/2024
Treasurer name:	MIA POWELL

Treasurer signature:	
Date:	30/10/2024