

2024-25

Constitution of Students' Union UCL

Online Students Society

1. Name

- 1.1. The name of the club/society shall be Students' Union UCL [Online Students Society](#).
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

3.1. President

- 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
 - (i) Shall hold office from the day after the end of term 3 until the last day of term 3 in the following academic year.
 - (ii) Shall be a Principal Officer of the Club or Society and shall ensure that the Club or Society operates within its Constitution and within these Regulations.
 - (iii) Shall call General Meetings of the Club or Society and shall ensure that appropriate elections for the following year's Officers take place.
 - (iv) Shall be the primary point of contact between the Union and the Club or Society members. They must ensure that the Club or Society is represented at all relevant Union meetings.

- (v) Shall have ultimate responsibility for all the activities of the Club or Society, including joint responsibility for the financial affairs with the treasurer.

3.2. Treasurer

3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

- (i) Shall hold office from the day after the end of term 3 until the last day of term 3 in the following academic year.
- (ii) Shall be a Principal Officer of the Club or Society and shall be jointly responsible for all financial matters of the Club or Society.
- (iii) Shall authorise and record all expenditure on behalf of the Club or Society except for when they need to reclaim money themselves. In this case the President shall authorise this expenditure.

3.3. Welfare Officer

3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

- (i) Shall hold office from the day after the end of term 3 until the last day of term 3 in the following academic year.
- (ii) Shall be the only Officer of the Club or Society with access to the Welfare Officer Funding Pot and is responsible for applications and initiatives using that funding. Note: expenditure authorisations are the responsibility of the Treasurer.
- (iii) Shall be responsible for the activity specified within the Welfare Officer remit including collaboration with other Welfare Officers in creation of demographic specific activity, recording of demographic specific membership and aware of the wider Union campaigns relevant to their Club or Society, specified or otherwise, on the Welfare Officer Campaign Timeline.
- (iv) Shall attend the annual Welfare Officer Training day.

3.4. Additional Committee Members

3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.

3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4. Terms, Aims and Objectives

4.1. The club/society shall hold the following as its aims and objectives.



- 4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The core activities of the club/society shall be:

These are the activities that you will definitely carry out every academic year. The Union will only fund core activities.

- 4.4. In addition, the club/society shall also strive to organise other activities for its members where possible:

These are the activities that you would like to carry out every academic year if you can. The Union will support these activities but not fund them.

- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL [Online Students Society](#). By signing this document, the President and Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

	Name: Dr. Sucheta Banerjee Kurundkar
President	Signature: 
	Date: Aug 28 th 2024
	Name: Karla Loureiro Loss
Treasurer	Signature: 
	Date: Aug 28 th 2024