

2024-25

Constitution of Students' Union UCL

Chinese Students and Scholars Association

1. Name

- 1.1. The name of the club/society shall be Students' Union UCL [Chinese Students and Scholars Association](#)
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

- 3.1. President – David Sun
 - 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
- 3.2. Treasurer – Yufei Zheng
 - 3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.
- 3.3. Welfare Officer – Jiayu Zheng
 - 3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.4. Additional Committee Members

Role	Name
Presidential Group	
Vice President	Yoyo Yuan
Chief Secretary	Naiqian Chen
Executing Group	
Head of Liaison and Public Relations	Yuki Zhou
Head of Careers	Nancy Shi
Head of Publicity	Whitney Chen
Head of IT Application	Felix Shi
Head of Entertainment	N/A
Head of Sports	Ziyue Huang
Leisure Department	
Head of Art Troupe	Elliot Feng
Head of Charity Division	Jiachen Li
Spring Festival Gala Production Manager	Emma Niu

Vice president:

Deal with the internal and external affairs

Vice President should help president make decision relating to external affairs under below circumstances:

1. President is absent
2. Urgent decision is required

Chief Secretary:

Communicate with executing group on behalf of presidential group

Support presidential group

Head of Liaison and Public Relations:

Liaise with enterprises and other colleges

Obtain sponsorship

Head of Careers:

Conduct career and entrepreneur forums

Conduct Campus Recruitment Fair (Mainly for Chinese Students) Provide

Information of recruitment and Internship

Head of Publicity:

Manage official website and social media Design

membership card

Head of IT Application:

Help manage official website and social media

Provide IT support

Head of Entertainment:

Organise parties and talent show

Organise online seven-day couple activities

Head of Sports:

Organise and manage Chinese teams of diverse kinds of sports

Hold sports competitions in collaboration with CSSAs in other universities

Head of Charity Division:

Organise and manage volunteer opportunities and charity event In charge of Annual Ofund Wonder Night charity event

Spring Festival Gala Production Manager:

Organize Chinese Spring Festival Gala each year.

- 3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4. Terms, Aims and Objectives

- 4.1. The club/society shall hold the following as its aims and objectives.
- 4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The core activities of the club/society shall be:

4.3.1. Spring Festival Gala:

- 4.3.1.1. A three-hour talent show including students' performance and sponsor's lucky draw, usually held in the end of January or the start of February.
- 4.3.1.2. Space: a theatre which are available for 300 audience.
- 4.3.1.3. People: 20-30 crews, more than 30 performers.

4.3.2. Chinese Culture and Food Festival:

- 4.3.2.1. One-day outdoor Chinese food and culture sharing fair, involving food stalls held by restaurants and non-food stalls held by students.
- 4.3.2.2. Usually held in the start of February.
- 4.3.2.3. Space: main campus (south cloister may be needed).
- 4.3.2.4. People: 10-20 volunteers.

4.3.3. Entrepreneurship Forums/Career Recruitment Talk:

- 4.3.3.1. Usually 3 hours, held in lecture halls or seminar rooms.
- 4.3.3.2. May invite professors or entrepreneurs in companies.
- 4.3.3.3. People: usually 5-8 society members, a customer speaker and 30-100 audience.
- 4.3.3.4. May collaborate with other societies in UCL.

- 4.4. In addition, the club/society shall also strive to organise other activities for its members where possible:

4.4.1. Boat Party for UCL students to network with teachers and Alumni:



- 4.4.1.1. 2-4 hours, a boat will be rent for the activity, usually held in the middle of the academic year.
- 4.4.1.2. People: 8-10 society members needed, student and university staffs will be invited
- 4.4.1.3. Safety for all participants is guaranteed.
- 4.4.1.4. May collaborate with societies in UCL

4.4.2. Politics and Current Events Debate:

- 4.4.2.1. 2-4 hours, in lecture hall or seminar rooms
- 4.4.2.2. People: 20 participants, 3-5 society members
- 4.4.2.3. Discussion or debate about current political, social, economic, and educational news, to inspire critical thinking and intelligent expression.

- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL [Chinese Students and Scholars Association](#). By signing this document, the President and

Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: David Sun
	Signature: 
	Date: 27/06/2024
Treasurer	Name: Yufei Zheng
	Signature: 
	Date: 27/06/2024