

2024-25

Constitution of Students' Union UCL

UCL SURGICAL SOCIETY

1. Name

- 1.1. The name of the club/society shall be Students' Union UCL **Surgical Society**
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage: <http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

3.1. President:

- 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.

3.2. Treasurer:

- 3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.3. Welfare Officer:

- 3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.4. Additional Committee Members

3.4.1. Vice President:

3.4.1.1 Director of the annual flagship conference assists the president with the running of society events.

3.4.2. Secretary:

3.4.2.1. Shall carry out the role of maintaining the membership database and oversee the Society e-mail account – both to respond to queries and inform members of relevant Society news and events.

3.4.2.2. Compiling the weekly bulletin and taking minutes at committee meetings.

3.4.2.3. Organising the "Freshers' Scrub's Party" in collaboration with the RUMS committee, as well as social events for all committee members to meet.

3.4.3. Academic Coordinator:

3.4.3.1 Responsible for collaborating with UCL Medical Society to create tutorials and mock examinations for medication students.

3.4.4. Media Officers:

3.4.4.1 Manage our society's social media to make sure that it is run correctly and appropriately.

3.4.5. Clinical Skills Coordinator:

3.4.5.1 Ensure that Clinical Skills sessions are run safely with the correct equipment and risk management protocols in place, as well as ensuring the presence of Professional trainers (Doctors) to oversee the running of these sessions

3.4.6. Community Outreach Officer:

3.4.6.1. Opportunity to help people outside of the university, most likely in the form of external talks.

3.4.7. Shadowing Coordinator

3.4.7.1. Ensure the smooth running of our shadowing scheme UCL Medical Students.

We also have a Chair in charge of events for each Surgical Specialty. These events are overseen and run in conjunction with the society President.

3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

- 3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4. Terms, Aims and Objectives

- 4.1. The club/society shall hold the following as its aims and objectives.
- 4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The **core activities** of the club/society shall be:
 - 4.3.1 Interesting talks by speakers on topics relating to surgical careers/current affairs/ethics.
 - 4.3.2 Selected surgical specialty talks and workshops, organised by each surgical specialty chair in co-operation with the Society President.
 - 4.3.3 Surgical Skills Workshop – includes Basic/Advanced Suturing Workshops, VR and laparoscopic surgical techniques.
 - 4.3.4 Shadowing Scheme affiliated with UCLH, Royal Free Hospital, The Whittington Hospital, and Great Ormond Street Hospital.
 - 4.3.5 The International Undergraduate & Foundation Surgery Conference (iNUGSC)
- 4.4. In addition, the club/society shall also strive to organise **other activities** for its members where possible:
 - 4.4.1 Tutorials and mock exams for Medical Students
 - 4.4.2 Clinical Examinations Practice Circuits
 - 4.4.3 External Widening Participation Talks
- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL **Surgical Society**. By signing this document, the President and

Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: Nikita Kartikapallil
	Signature: <i>Nikita Kartikapallil</i>
	Date: 24/06/2024
Treasurer	Name: Davina Marudamuthu
	Signature: <i>Davina Marudamuthu</i>
	Date: 24/06/2024