

2024-25

Constitution of Students' Union UCL

Handball Club

1. Name

- 1.1. The name of the club/society shall be Students' Union UCL Handball Club.
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

- 3.1. President
 - 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
 - 3.1.2. Responsibilities specific to the President of UCL Handball Club:
 1. Chairs any committee meetings, AGMs and EGMs;
 2. Ensures the Club's Men's and Women's teams are registered in the correct league;
 3. Ensures the Club's Men's and Women's teams are registered in the EHA (England Handball Association) championships;
 4. Secures training facilities;

5. Collaborates with other teams to aid the smooth running of the league;
6. Supervises the financial affairs of the Club; supervises the committee members' work and makes sure committee members are fully aware of their role at the club;
7. Maintains the strong network we have with other handball teams across the UK;
8. Promotes the reputation of the Club within the hierarchy of Students' Union UCL;
9. Attends at least 1 club development meeting and actively works to further the development of the club in line with receiving club development awards.

3.2. Treasurer

3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.2.2. Responsibilities specific to the Treasurer of UCL Handball Club:

1. Has a complete grasp of the financial situation of the Club;
2. Understands how money is paid in and out of the Club's accounts;
3. Is responsible for all matters relating to payment of facilities, matches, referees, coaching and travel;
4. Notifies the committee about and makes the application to the Friends' Trust / any other Students' Union UCL funding opportunities;
5. Actively seeks external funding opportunities;
6. Ensures facilities are paid for promptly.

3.3. Welfare Officer

3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.3.2. Responsibilities specific to the Welfare Officer of UCL Handball Club:

1. Exists as a point of contact for the welfare of adversities experienced by members;
2. Promotes and enables the expansion of the club for Postgraduate and Mature students, BME (Black and minority ethnicity) students as well as beginners and disabled students by running events and creating networks for them;
3. Informs and encourages members to join in relevant Union campaigns.

3.4. Additional Committee Members

3.4.1. Team Captains (Men and Women's)

3.4.1.1. Responsibilities specific to the captains of UCL Handball Club:

1. Ensures all players in their team are registered in the appropriate leagues as efficiently as possible;
2. Liaises with team captains and/or presidents of other LUSL teams to arrange and book league matches;
3. Actively seeks opportunities to play friendly matches;
4. Is motivational and ensures player retention both at training and during matches;
5. Helps the President and Treasurer in matters concerning the practices of the club, i.e., trainings, competition entry, friendlies and league games;
6. Reports their team's results to the Sports Development Coordinator after every game;
7. Helps the President to promote the Club within the UCL hierarchy.

3.4.2. Vice Team Captains (Men and Women's)

3.4.2.1. Responsibilities specific to the captains of UCL Handball Club:

1. Supports the team captain both on the pitch as well as in her/his other duties;
2. See Section 3.4.1 Team captains.

3.4.2.2. Vice Team captains are to be elected in term 1 to allow new players to join the committee.

3.4.3. Vice-President

3.4.3.1. Responsibilities specific to the Vice-President of UCL Handball Club:

1. Is responsible for all matters not concerning the core practices of the club, i.e., ordering/designing kit, ordering/designing hoodies, ordering equipment;
2. Organises travel and accommodation for National competitions;
3. Captures opinion within the Club with regards to the above two points;
4. Works closely with the Treasurer to find funding opportunities for their proposals;
5. Actively seeks external funding and sponsorship opportunities;
6. Applies for and organises the handball varsity as well as other large-scale events.

3.4.4. Social Secretary

3.4.4.1. Responsibilities specific to the social secretary of UCL Handball Club:

1. Member retention;
2. Organising appropriate and frequent social events;
3. Participation of the club in the wider context of Students' Union UCL sporting societies.

3.4.5. Marketing Officer

3.4.5.1. Responsibilities specific to the marketing officer of UCL Handball Club:

1. Publicity of the Club, i.e., production of posters and flyers, social media, student newspaper articles/interviews etc.;
2. Sending out weekly newsletter emails;
3. Organising the Freshers' and Refreshers' Fair stalls;
4. Member recruitment, particularly at the Welcome Fair;
5. Participation of the club in the wider context of Students' Union UCL sporting societies.

3.4.6. Postgraduate Representative

3.4.6.1. Responsibilities specific to the Community Outreach of UCL Handball Club:

1. Represents postgrads and ensures that the postgrad voice is heard within the club.
2. Promotes and enables the expansion of the club for Postgraduate and Mature students.
3. Campaigns to improve the postgrad experience, i.e., organisation of socials and other events.

3.4.7. Community Outreach Officer


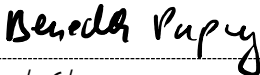
3.4.7.1. Responsibilities specific to the Community Outreach of UCL Handball Club:

1. Actively seeks volunteering opportunities through the VSU and outside Students' Union UCL;
2. Organises for the club to participate in volunteering opportunities and governs the logistics of such events (e.g. rota of volunteers).

- 3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

1. Terms, Aims and Objectives

- 1.1. The club/society shall hold the following as its aims and objectives.
- 1.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 1.3. The core activities of the club/society shall be:
 - 1.3.1. To compete in the BUCS leagues
 - 1.3.2. To compete in friendly matches versus other university or local teams;
 - 1.3.3. To accommodate experienced and beginner players at weekly training sessions;
 - 1.3.4. To promote and support the development of Handball in the UK.
- 1.4. In addition, the club/society shall also strive to organise other activities for its members where possible:
 - 1.4.1. To attend national handball events;
 - 1.4.2. To provide a wide range of social events appropriate to the needs of all members;
 - 1.4.3. To be involved in volunteering activities, both relating to handball and not relating to handball;
 - 1.4.4. To involve members in Students' Union UCL events.
- 1.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 1.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL Handball Club. By signing this document, the President and Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: Grâce Ducarre
	Signature: 
	Date: 22/06/2024
Treasurer	Name: Benedek Papay
	Signature: 
	Date: 22/06/2024