

2024-25

## Constitution of Students' Union UCL

### Classics Society

#### 1. Name

- 1.1. The name of the club/society shall be Students' Union UCL Classics Society
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

#### 2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:  
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

#### 3. Committee

##### 3.1. President

- 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
- 3.1.2. May also serve as an Activities Zone member.
- 3.1.3. Is eligible to apply for the Departmental Society Grant.
- 3.1.4. Will be responsible for:
  - General management and coordination of the committee and goals of the Classics Society.
  - Facilitating good communication within the committee and amongst society members.
  - Organising key annual events.

- Establishing and maintaining professional relationships with the Greek and Latin department and other external stakeholders.
- Liaising with the Students' Union on society matters (e.g. room bookings).

### **3.2. Treasurer**

3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.2.2. May also serve as a Council member.

3.2.3. Is eligible to apply for the Departmental Society Grant.

3.2.4. Will be responsible for:

- Managing the Classics Society's financial accounts and records.
- Applying for necessary grants and sponsorships.
- The financial budget of the Classics Society.
- Ensuring membership is paid.
- Ensuring society expenses are accounted for.
- Ensuring students' financial accessibility to events.

### **3.3. Welfare Officer**

3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.3.2. Is eligible to apply for the Departmental Society Grant.

3.3.3. Will be responsible for:

- Completing Welfare Officer Program.
- Providing wellbeing events and spreading information on wellbeing for members.
- Overseeing members' wellbeing and safety at events.
- Signposting members to wellbeing and mental health resources.

### **3.4. Additional Committee Members**

#### **3.4.1. Vice President**

3.4.1.1. Aid the President in decision making and the general organisation of events.

#### **3.4.2. Social Secretaries**

3.4.2.1. Two officers to organise and run social events for the society.

#### **3.4.3. Social Media Officer**

3.4.3.1. Run the society's social media page and create promotional material for events.

3.4.3.2. Replying to inquiries sent to the account and feeding it back to the committee.

#### **3.4.4. Outreach Officer**

3.4.4.1. Liaise with the Greek and Latin Department for events with lecturers.

3.4.4.2. Organises academic events, including those involving external speakers.

### 3.4.5. Freshers Representatives

3.4.5.1. Two first year students to communicate concerns and suggestions from the perspective of new students to the committee.

3.4.5.2. Offer support to other committee members where needed.

3.5. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

3.6. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.

3.7. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

## 4. Terms, Aims and Objectives

4.1. The club/society shall hold the following as its aims and objectives.

4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

4.3. The **core activities** of the club/society shall be:

4.3.1. Film nights.

4.3.2. Pub quizzes/socials.

4.3.3. Toga Party.

4.3.4. End of term formals (Christmas/Summer Ball).

4.3.5. Welfare/Revision sessions.

4.3.6. Museum/Gallery visits.

4.3.7. Academic talks.

4.4. In addition, the club/society shall also strive to organise **other activities** for its members where possible:

4.4.1. Classics Society merchandise.

- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL Classics Society. By signing this document, the President and Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: Joseph Cameron-Mansour
	Signature: J. Cameron-Mansour
	Date: 15/06/2024
Treasurer	Name: Poppy Shortmoor
	Signature: P. Shortmoor
	Date: 14/06/2024