

2024-25

Constitution of Students' Union UCL

Biotechnology Society

1. Name

- 1.1. The name of the club/society shall be Students' Union UCL Biotechnology Society.
- 1.2. The Club/Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association, Byelaws, Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2. The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3. Committee

3.1. President

- 3.1.1. The Presidents' primary role is laid out in section 5.7 of the Club and Society Regulations.
- 3.1.2. The president shall act as an advisor to committee members and *not* as a manager.
- 3.1.3. The president shall uphold the 'advice process' and ensure that a hierarchical structure is not established within the committee.
 - 3.1.3.1. The advice process is defined on the society's notion page
- 3.1.4. The president shall ensure that all committee members have equality of opportunity and the freedom to act according to their desire within the bounds of the advice process.
- 3.1.5. The president shall sit on all 'hearing committees'.

3.1.5.1. Hearing committees are defined on the society's notion page.

3.2. Treasurer

3.2.1. The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.2.2. The treasurer shall act as an advisor to all teams in regards to financial matters.

3.2.3. The treasurer must act as an advisor for all budget proposals.

3.2.3.1. Budget proposals are defined on the society's notion page.

3.2.4. The treasurer must act as an advisor for 'financial proposals' with a nominal value above £100.

3.2.4.1. Financial proposals are defined on the society's notion page.

3.3. Welfare Officer

3.3.1. The Welfare Officers' primary role is laid out in section 5.9 of the Club and Society Regulations.

3.3.2. The welfare officer shall provide guidance on resolving tensions within the society as outlined in the society's conflict resolution process.

3.3.3. The welfare officer shall be tasked with promoting and improving the general wellbeing of committee members.

3.3.4. The welfare officer shall sit on hearing committees.

3.4. Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

3.5. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.

3.6. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4. Terms, Aims and Objectives

4.1. The club/society shall hold the following as its aims and objectives.

- 4.1.1. The promotion of Biotechnology at UCL.
- 4.1.2. The facilitation of professional development in the field of Biotechnology for UCL students.
- 4.1.3. Enrich the experience of UCL students.
- 4.2. The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The **core activities** of the club/society shall be:
 - 4.3.1. Monthly speaking events
 - 4.3.2. Termly networking events
 - 4.3.3. Annual career workshop event
 - 4.3.4. Termly field trip event
- 4.4. In addition, the club/society shall also strive to organise **other activities** for its members where possible:
 - 4.4.1. Picnic socials
 - 4.4.2. 4.4.2. Pub Socials
- 4.5. This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6. This constitution has been approved and accepted as the Constitution for the Students' Union UCL Biotechnology Society. By signing this document, the President and Treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President	Name: Edwin Chan
	Signature: Edwin Chan
	Date: 27 June 2024
Treasurer	Name: Louis Zhu
	Signature: Louis Zhu
	Date: 27 June 2024