

The Constitution of Students' Union UCL

LEBANESE SOCIETY

1 Name

- 1.1 The name of the club/society shall be Students' Union UCL Lebanese Society.
- 1.2 The club/society shall be affiliated to Students' Union UCL.

2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3 The Society Committee

President

- 3.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.
The president shall be the Chair of the Committee, shall formulate Society policy in close consultation with the Committee and shall exercise a general supervisory jurisdiction over the affairs and accounts of the Society, as well as aid the treasurer in finding and maintaining external sponsors. The president's responsibility shall be to lead the Committee in applying the main goals of the society.

Treasurer

- 3.2 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.
The treasurer shall supervise all financial affairs of the Society, and shall be responsible of keeping the accounts of the Society. The Treasurer must also keep account of all financial transactions of the Society.

Welfare Officer

- 3.3 The welfare officer's primary role is laid out in section 5.9 of the Club and Society Regulations.
The Welfare Officer shall be responsible for aiding the members of the Society in their times of need, as well as guide them to the mental health outlets available to students of UCL.

Additional Committee Members

Vice President

- 3.4 The vice president shall, in the absence of the President, be the Chair of the Committee and assist the President in exercising a general supervisory role over the affairs of the Society. The vice president will be responsible for putting up a cohesive calendar of events for the entire year. The vice president must also overlook all events and activities of the Society.

Social Secretary

- 3.5 The social secretary shall be responsible for organising a series of events throughout the year for all members of the Society, and that cater different types of people. The social secretary must ensure that these events are brought to the attention of all members to the Society.

Marketing and PR Officer

- 3.6 The marketing and PR officer shall make sure that all events are advertised and reach the members of the Society. The marketing and PR officer must also maintain the Society's social media accounts, as well as take photos and videos of all Society events.

Events Director

- 3.7 The events director shall organise events that pertain to academia as well as career prospects for the members of the Society.

Society Advisor

- 3.8 The society advisor shall have an advisory role in the Committee. The society advisor must aid the Officers when in need, as well as provide the answer when experience is needed. The society advisor must be in their final year of study.

Sports Officer

- 3.9 The sports officer shall be responsible for organising sports related events throughout the academic year for all members of the Society. These events must be inclusive and cater to members' different levels of skill and preferences in sports.

First Year Representative

- 3.10 The first year representative shall be responsible for creating an environment that encourages first year participation and engagement. The first year representative must be a first year student, and so will be elected at a General Meeting at the beginning of the academic year.
- 3.11 Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.12 The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.13 Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4 Terms, Aims and Objectives

- 4.1 The club/society shall hold the following as its aims and objectives.
- 4.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3 The core activities of the club/society shall be:
 - Sporting events with other societies
 - Game nights (pub quiz, social games)
 - Movie nights
- 4.4 In addition, the club/society shall also strive to organise other activities for its members where possible:
 - Talk with external speakers on political, economic, historical and cultural subjects.
 - Trips to restaurants and shisha bars to gather the members for social events.
 - Parties to gather members of our Society and possibly other Societies to celebrate our cultures
 - Pub crawl to gather members of different societies (UCL or non-UCL).
 - Cooking classes to learn more about Lebanese food and how to make it.
 - Trips to cultural places such as museums.
- 4.5 This constitution shall be binding on the club/society officers, and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 4.6 This constitution has been approved and accepted as the Constitution for the Students' Union UCL Lebanese Society. By signing this document the president and treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

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| President name: | Ella-Maria Kachouh |
| President signature: | E. K. |
| Date: | 29/06/2023 |
| Treasurer name: | Nour Weiss |
| Treasurer signature: | N.W. |
| Date: | 29/06/2023 |