

The Constitution of Students' Union UCL

Hungarian Society

1 Name

- 1.1 The name of the club/society shall be Students' Union UCL [Hungarian Society](#).
- 1.2 The club/society shall be affiliated to Students' Union UCL.

2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3 The Society Committee

President

- 3.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.
 - Hold office from the 1st August to the 31st July.
 - Be the principal Officer of the Club or Society and shall ensure that the Club or Society operates within its Constitution and within these Regulations.
 - Call General Meetings of the Club or Society and shall ensure that appropriate elections for the following year's Officers take place.
 - Be the primary point of contact between the Union and the Club or Society members. They must ensure that the Club or Society is represented at all relevant Union meetings.
 - Have ultimate responsibility for all the activities of the Club or Society, including joint responsibility for the financial affairs with the treasurer [see below]

Treasurer

- 3.2 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.
 - Hold office from the 1st August to the 31 July.
 - Be jointly responsible for all financial matters of the Club or Society.
 - Authorise and record all expenditure on behalf of the Club or Society except for when they need to reclaim money themselves. In this case the President shall authorise this expenditure.

Welfare Officer

- 3.3 The welfare officer's primary role is laid out in section 5.9 of the Club and Society Regulations.
[You may add specific details to the job description of your welfare officer if you wish.](#)

Additional Committee Members

- 3.3.1. Officers of the Society to be elected each year in addition to the President and Treasurer shall be:

3.4. Mentoring Officer

The Mentoring Officer is in charge of the UCLU Hungarian Society's Mentoring Programme. Their responsibilities include contacting newly arriving first-years for participation in the Society, assigning mentors to individual first-years and monitoring their progress, coordinating and assisting in the production of informational materials relating to first years and organising social and other events for the participants of the Mentoring Programme.

3.5. External Relations Officer

The External Officer must find a way for the society to be successful not only with resources from within UCL and outside. While maintaining our relationship with other organisations and other Hungarian societies, the External Officer has to find new contacts in order to find external speakers for talks, funding for the society and opportunities for our members.

3.6. Head of Events

Incorporating the areas of events organisation and public relations, the PR Officer, the General Secretary will organise the events of the society, manage the Facebook page, the mailing list and set up a website. Photoshop and similar skills are welcome, as making the leaflets and posters for our events are also the responsibility of the General Secretary. Management of the club/society shall be vested in the club/ society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

- 3.7. Management of the society shall be vested in the Society Committee which shall endeavour to meet regularly during term time (excluding college reading weeks) to organise and evaluate the Society's activities.

- 3.8. The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.

- 3.9. Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4 Terms, Aims and Objectives

- 4.1 The club/society shall hold the following as its aims and objectives.
- 4.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3 The core activities of the club/society shall be:
- 4.3.1. The organisation of at least one "cultural" event – a film screening, cooking session, exhibition, performance or other similar activity which is specifically aimed at the popularisation of past and contemporary achievements of Hungarian culture.
- 4.3.2. The organisation of at least one "academic" event – an academic talk, student conference or other similar event aimed at providing members of the society and the wider public with a deeper understanding of Hungarian culture, history economy, politics and other similar

topics.

4.3.3. The organisation of at least one “career” event – a networking session, a talk by a professional or other similar activity which is targeted at assisting our members acquiring the professional skills and information which can assist them in securing better employment and other similar opportunities.

4.3.4. Organisation of the Society’s Mentoring Programme, aimed at providing an academic, social and mental support net to first-years arriving at the university, including the associated workshops for members, social and other events.

4.4 In addition, the club/society shall also strive to organise other activities for its members where possible:

4.4.1. At least one pre-departure event for prospective future students of UCL, complete with the provision of a varied repertoire of programmes during Fresher’s Week and Joining Fortnight.

4.4.2. The traditional 15 March memorial flashmob of placing cockades on the two statues situated in Portico and taking photos of other statues and Jeremy Bentham decorated with tricolours, to be followed by the consumption of chimney cake in liberal amounts.

5. This constitution shall be binding on the club/society officers, and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.

5.1 This constitution has been approved and accepted as the Constitution for the Students’ Union UCL [Club/Society Name](#). By signing this document the president and treasurer have declared that they have read and abide by the Students’ Union UCL Club and Society Regulations.

President name:	Abigel Adrienn Bartelmess
President signature:	<i>Abigel Bartelmess</i>
Date:	16.08.2022
Treasurer name:	Ágnes Demcsák
Treasurer signature:	<i>Ágnes Demcsák</i>
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