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# The Constitution of Students’ Union UCL

# Bangla Society

### Name

#### The name of the club/society shall be Students’ Union UCL Bangla Society.

#### The club/society shall be affiliated to Students’ Union UCL.

### Statement of Intent

#### The constitution, regulations, management and conduct of the club/society shall abide by all Students’ Union UCL policy, and shall be bound by the [Students’ Union UCL Memorandum & Articles of Association](http://studentsunionucl.org/governing-documents), [Byelaws](http://studentsunionucl.org/governing-documents), [Club and Society Regulations](http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations) and the club and society procedures and guidance – laid out in the ‘[how to guides](https://studentsunionucl.org/how-to-guides)’.

#### The club/society stresses that it abides by Students’ Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.

#### The Club and Society Regulations can be found on the following webpage: <http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

### The Society Committee

#### President

#### The president’s primary role is laid out in section 5.7 of the Club and Society Regulations.

#### You may add specific details to the job description of your president if you wish.

#### Treasurer

#### The treasurer’s primary role is laid out in section 5.8 of the Club and Society Regulations.

#### You may add specific details to the job description of your treasurer if you wish.

#### Welfare Officer

#### The welfare officer’s primary role is laid out in section 5.9 of the Club and Society Regulations.

#### Will be in charge of the welfare of the committee as well as the members of the society.

#### Additional Committee Members

#### Any additional committee positions you have should be outlined in your constitution below.

#### Vice President

#### Will assist the President with his duties and provide support and advice.

#### Will assume the responsibilities of the President if he is missing or if delegated to by the President.

#### Events Directors

#### Responsible for the organisation of social and informative events, including ideas, inclusiveness, pricing, time and logistics.

#### Responsible for execution of events including ticketing, promotion and a point of contact at the event.

Marketing Directors

#### Will provide marketing material for the society, including: posters, banners, etc… Through Graphic Design, Photography and Videography

General Secretary

Will send out relevant newsletters and information about the society.

Will organise meetings and record minutes.

Community Outreach Officer

Principle role is to lead for the society’s community outreach project, Surma Centre

Responsible for engaging with projects to liaise and build rapport for the society and their members.

Director of Sports

Will organise sporting activities on a regular basis for the members to participate in.

Will keep contact with those wanting to participate, being inclusive to all members, regardless of ability.

International Officer

To represent and outreach to international students e.g. Bangladesh Nationals and any abroad students outside the UK through events and initiatives the society holds

#### Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

#### The committee members shall perform the roles as described in section 5 of the Students’ Union UCL Club and Society Regulations.

#### Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students’ Union UCL Club and Society Regulations.

### Terms, Aims and Objectives

#### The club/society shall hold the following as its aims and objectives.

#### The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

#### The core activities of the club/society shall be:

#### These are the activities that you will definitely carry out every academic year. The Union will only fund core activities.

#### Meet & Greet, Games Night

#### In addition, the club/society shall also strive to organise other activities for its members where possible:

#### These are the activities that you would like to carry out every academic year if you can. The Union will support these activities but not fund them. Winter Ball, Ice skating

#### This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Zone shall approve any such alterations.

#### This constitution has been approved and accepted as the Constitution for the Students’ Union UCL Bangla Society. By signing this document the president and treasurer have declared that they have read and abide by the Students’ Union UCL Club and Society Regulations.

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| President name: | Noorjahan Abdullah |
| President signature: | NOORJAHAN ABDULLAH |
| Date: | 20.06.22 |
| Treasurer name: | Sharaf Hossain |
| Treasurer signature: | SHARAF HOSSAIN |
| Date: | 20.06.22 |