

Constitution for

Crime and Security Science Departmental Society

1. Name

- 1.1 The formal name of this Departmental Society shall be Crime and Security Science.
- 1.2 The Society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the Society shall abide by all Students' Union UCL Policies, and shall be bound by Students' Union UCL Memorandum and Articles of Association and Bye-laws, the Club and Society Regulations and the Club and Society Procedures and Guidance (refer to "How To Guides" on the Union website).
- 2.2 The Society stresses that it abides by the Union's Equal Opportunities Policies, and that Society regulations pertaining to membership, election, or management of this Society shall not contravene these policies.
- 2.3 The Club and Society Regulations can be found at: <https://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>
- 2.4 The Society recognises that it also reflects the UCL Department that it is associated with and will work collaboratively with Departmental Staff in a professional and appropriate manner. The Society will ensure it is clear that it declares itself as the Departmental *Society*, and not the Department itself, to avoid any confusion or misrepresentation.

3. The Departmental Society Committee

- 3.1 The President
 - 3.1.1 The President's primary role is laid out in section 5.7 of the Club and Society Regulations.
 - 3.1.2 The President may also serve as an Activities Zone member.
 - 3.1.3 The President is eligible to apply for the Departmental Society Grant.
 - 3.1.4 The President will be responsible for leading the Society, room bookings, organising key annual events, responsible for committee communication and membership engagement and liaising with the Union on Society matters.

3.2 The Treasurer

3.2.1 The Treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.2.2 The Treasurer may also serve as a Counsel member.

3.2.3 The Treasurer is eligible to apply for the Departmental Society Grant

3.2.4 The Treasurer will be responsible for applying for necessary grants and sponsorships, the financial budget of the Society, achieving financial aims, ensuring financial accessibility to events, and organising Society payments.

3.3 The Welfare Officer

3.3.1 The Welfare Officer's primary role is laid out in section 5.9 of the Club and Society Regulations.

3.3.2 The Welfare Officer will be responsible for completing Welfare Officer Programme, providing wellbeing events for members, organising social and community outreach and ensuring membership wellbeing and safety at events.

3.3.3 The Welfare Officer is eligible to apply for the Departmental Society Grant.

3.4 The Media and Communications Officer

3.4.1 The Media and Communications Officer will be responsible for the graphical design of any marketing material, society merchandise, posters or any other visual material.

3.4.2 The Media and Communications Officer will also be responsible for establishing and maintaining professional relationships with external stakeholders and facilitating communication between Departmental staff and students.

3.5 The Marketing Officer

3.5.1 The Marketing Officer is responsible for distributing any visual marketing content created by The Media and Communications Officer via relevant channels to inform students and staff about upcoming events.

3.5.2 The Marketing Officer is also responsible for creating and distributing any other necessary material to promote events, membership or other information related to the Crime and Security Science Society via relevant channels.

3.6 Committee Members and extended management of the society shall be vested in the society's operation and shall endeavour to meet regularly during Term Time.

3.7 Committee Members will perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.

3.8 Committee Members are elected to represent the interest of the Society and the overall student body of Crime and Security Science Society. Committee Members are able to be held to account for their described roles and responsibilities.

3.9 If a Society Member is not satisfied with the performance of their Committee Members, they may call a motion of no-confidence in line with the Union's Club and Society Regulations.

4. Terms, Aims and Objectives

- 4.1 The Society shall hold the following as its aims and core objectives.
- 4.2 The Society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3 The core activities of the Society shall be:
 - 4.3.1 Social Interactive Activities will include Murder Mystery, BBQ, Christmas, Movie and Quiz Nights for developing a sense of belonging and community for students and staff within and across Departments.
 - 4.3.2 Wellbeing Initiatives will include workshops in various formats, which focus on equipping participants with knowledge and skills with regards to their own safety in addition to sense of belonging amongst students in and across Departments.
 - 4.3.3 Academic Events will include Seminars and Thematic Discussions that enhance the student experience of the Society membership and go beyond the UCL degree.
 - 4.3.4 Career events will include Alumni Networking Sessions and Conferences that work with alumni and potential future employers that expand members potential horizons during and after UCL.
- 4.4 In addition, the Departmental Society shall also strive to organise other activities for its members where possible:
 - 4.4.1 The Departmental Society will design hoodies and other accessories or items to develop a sense of belonging and community.
 - 4.4.2 The Society will also give opportunity to its members to propose ideas for activities or events which are subject to confirmation and execution by the Society Committee.
- 4.5 This constitution shall be binding on the Club/Society Officers and shall only be altered by consent of two-thirds majority of the full members present at a society general meeting. Activities Network Executive shall approve any such alterations
- 4.6 This constitution has been approved and accepted as the Constitution for the Students' Union UCL Crime and Security Science Society. By signing this document the President and Treasurer have declared that they have read and abide by the Students' Union UCL Clubs and Societies Regulations.

President name:	Ines Sandra Junti
Signed:	
Date:	11.11.2021
Treasurer name:	Adeline Fan
Signed:	
Date:	11.11.2021