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# The Constitution of Students’ Union UCL

# Men’s Hockey Club

### Name

#### The name of the club/society shall be Students’ Union UCL Men’s Hockey Club.

#### The club/society shall be affiliated to Students’ Union UCL.

### Statement of Intent

#### The constitution, regulations, management and conduct of the club/society shall abide by all Students’ Union UCL policy, and shall be bound by the [Students’ Union UCL Memorandum & Articles of Association](http://studentsunionucl.org/governing-documents), [Byelaws](http://studentsunionucl.org/governing-documents), [Club and Society Regulations](http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations) and the club and society procedures and guidance – laid out in the ‘[how to guides](https://studentsunionucl.org/how-to-guides)’.

#### The club/society stresses that it abides by Students’ Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.

2.3 The club further stresses its duty to ensure the existence of an open and inclusive culture, where all

members, regardless of their identity, are treated equally and have the same quality of experience

for the entirety of their membership period.

2.3.1 All students, upon confirmation of their membership to the club, are required to adhere to this

policy for the period of their membership.

2.3.2 Any member, who does not adhere to this policy, will be subject to internal disciplinary proceedings

and may be referred to the Union.

2.3.3 It is finally the responsibility of the Committee to enact any necessary action to fulfil this obligation,

and they are collectively accountable to the membership, who shall have the right, upon

presentation of a petition signed by at least one half of the total club membership, to call an EGM to raise their concerns.

#### The Club and Society Regulations can be found on the following webpage: <http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

### The Society Committee

#### President

#### The president’s primary role is laid out in section 5.7 of the Club and Society Regulations.

3.2 Shall represent the club and shall be responsible for making sure that the club is run according to its

constitution, the Students’ Union UCL Club and Society regulations, Good Practice Guidelines, and

Standing Orders of Students’ Union UCL.

3.3 It is the responsibility of the President to call General Meetings of the club, and organise proper

elections for the following year’s committee, in accordance with Club and Society Regulations.

3.4 Shall be the primary point of communication between the Union and the club members. It is

therefore required that they attend the relevant Union Committees.

#### Treasurer

#### The treasurer’s primary role is laid out in section 5.8 of the Club and Society Regulations.

#### 3.6 Shall carry out the daily financial duties of the club and is responsible to the union for club/society finances to the membership.

#### 3.7 Shall keep current accurate financial information. The Treasurer is responsible for all financial transactions of the club ensuring that these are made through the Union Finance Department; only the Treasurer, or in his absence the President, may authorise withdrawals or expenditure from the club accounts.

#### 3.8 Shall maintain a club account book.

#### Welfare Officer

#### The welfare officer’s primary role is laid out in section 5.9 of the Club and Society Regulations.

#### Additional Committee Members

#### 1st XI Captain

#### 2nd XI Captain

#### 3rd XI Captain

#### Mixed XI Captain

#### Social Secretary (I)

#### Social Secretary (II)

#### Fitness Secretary

#### Volunteering and Community Outreach Secretary

#### Kit Secretary

#### Chairman

#### Fitness Secretary

#### Marketing Secretary

#### Committee Management

#### Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.

#### Office shall be held from the day after the last day of Term 3 to the last day of Term 3 of the following academic year

#### All committee must be members of the club/society and therefore must pay the full membership fee at the start of the year. They must also be current students on a full or part time course at UCL.

#### No committee member shall hold more than one post during each academic year

#### An outgoing member may be eligible for re-election should they remain a member of the club

#### The committee members shall perform the roles as described in section 5 of the Students’ Union UCL Club and Society Regulations.

#### Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with the Students’ Union UCL Club and Society Regulations.

### Terms, Aims and Objectives

#### The club/society shall hold the following as its aims and objectives.

#### The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.

#### The core activities of the club/society shall be:

#### To provide its members with regular competitive and non-competitive hockey matches as well as

#### training for people of all sporting ability, regardless of their identity.

#### The main activities shall include matches and training every week of term.

#### The playing colours of the club shall be sky blue and purple.

#### There shall be weekly events social events, including after matches and training.

#### There will be one formal ‘Ball’ during the year

#### There will be an international tour at the end of the summer term.

#### In addition, the club/society shall also strive to organise other activities for its members where

#### possible:

#### A domestic tour that lasts 2 to 3 days during the year

### The Annual General Meeting

#### The AGM shall be held during the second term of the academic year, and shall have as its main business:

#### 5.1.1 The presentation of the Officers Reports for the past year.

#### 5.1.2 The election of the Committee for the next session.

#### An agenda giving notice of the AGM must be circulated to all club members at least a week in advance.

#### Nominations for club officers must be posted at least a week in advance of the AGM and closed before the meeting.

#### 5.3.1 In the event of there being no nomination for a post within the stipulated time then nominations

#### may be accepted at the AGM.

#### 5.4 The quorum of the AGM shall be 30% of the full membership of the club. If this limit is not reached, no decision taken by the meeting will be official unless it has been ratified by Activities Board.

#### The meeting should be chaired by the President of the club or by any person that the meeting sees

#### fit, provided that they are a member of the club, and a full member of the Union.

#### In the event that no person is voted into a post or of resignation from a position, the President will

#### undertake the duties until such time as the post is filled.

### Resignations

6.1 If any of the club’s principal officers choose to resign before the end of their term of office they should consult with the rest of the committee and then they must approach the Student Activities Officer for advice before they stand down.

6.2 An Extraordinary General Meeting (EGM) must be held, and, upon election, the new principal officer must

sign, if applicable, an acting President/Treasurers contract and attend a brief training session with the

Student Activities Officer.

6.3 If another committee member wishes to resign, an EGM must be held and a new member elected.

### Health and Safety

#### The club acknowledges its duty of care to its members and will abide by Students’ Union UCL Health and Safety policy.

### The Constitution

#### This constitution shall be binding on the club officers and shall only be altered by consent of two-thirds majority of the full members present at a club general meeting. The Activities Zone shall approve any such alterations.

#### This constitution has been approved and accepted as the Constitution for the Students’ Union UCL Men’s Hockey Club. By signing this document, the president and treasurer have declared that they have read and abide by the Students’ Union UCL Club and Society Regulations.

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| President name: | Saiff Hamid |
| President signature: | Saiff Hamid |
| Date: | 28/06/2021 |
| Treasurer name: | Toby Marmion |
| Treasurer signature: | Toby Marmion |
| Date: | 28/06/2021 |