

Students' Union UCL

The Support Hub - 25 Gordon Street

STUDENTS' UNION UCL SUPPORT HUB



Main Reception
Advice Service
Representation & Campaigns
Marketing
Finance
Central Services
Volunteering Services Unit

Also...
Gordon's Cafe
Phineas Bar

We have proposed that the core Union services will be collocated within 25 Gordon Street. Not only will this encourage better communication between departments and improve efficiency, it will also centralise the administrative processes of the Union; ending the problems associated with siloed working.



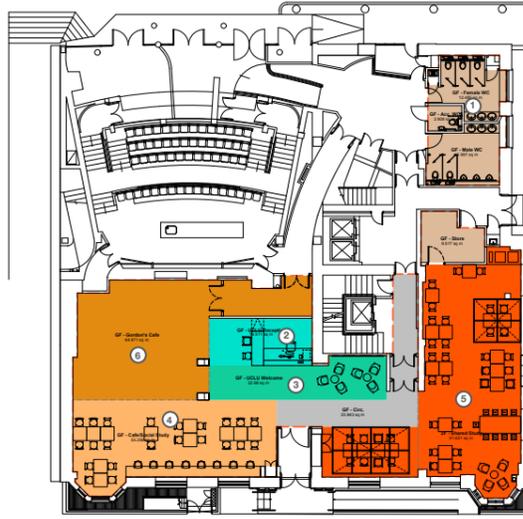
Union Reception



Phineas Bar

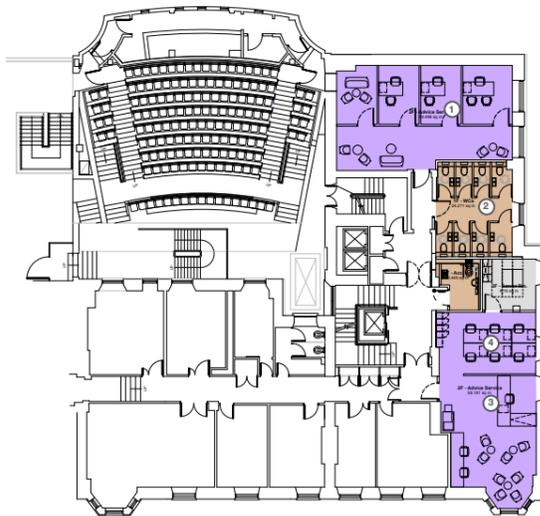


Typical Workspace



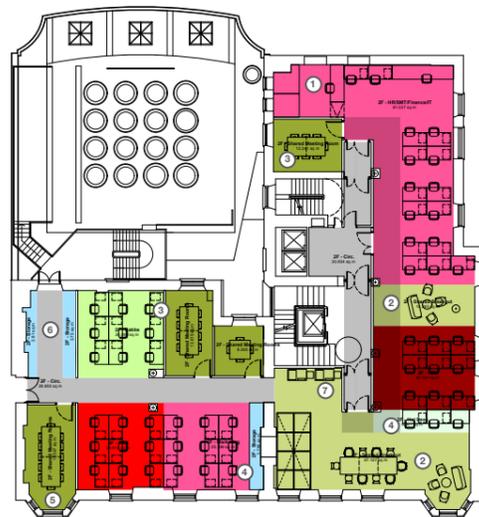
Ground Floor Plan

- 1 Upgrade WCs to ensure compliance with BS 6465
- 2 Re-locate reception to central position to improve visibility and security. Desk size to be reduced due to support staff feedback and increased activity at reception spaces.
- 3 Create approachable welcome with improved signage and comfortable furniture
- 4 Extend Gordon's Cafe to wrap around reception at core. Furniture to be replaced with more flexible/lightweight elements.
- 5 Study zone with stackable and flexible furniture.
- 6 Re-locate Gordon's Cafe to allow for increased storage and BoH. Also allows for postal deliveries to be stored.



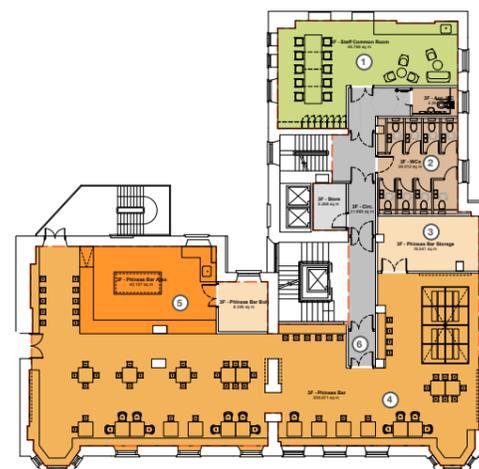
First Floor Plan

- 1 Remove lecture-hall type seating and create level floor. Provides 4 1:1 confidential meeting rooms with ancillary comfortable seating areas for informal meetings.
- 2 Increase number of WCs and provide accessible and ambulant WCs to comply with BS 6465. For use by staff/students and visitors.
- 3 Advice Service Reception and Waiting Area
- 4 Advice Service desk area



Second Floor Plan

- 1 Finance department and IT systems co-located at more 'discreet' end of the 2nd floor to enhance security and allow for enough space for fixed items such as the safes. AV storage also provided within joinery items.
- 2 Shared breakout areas for informal meetings and student facing activities.
- 3 Shared meeting rooms available to all departments of varying sizes. Moveable partitions allow for flexibility.
- 4 Additional hot desks provided (surplus to desks provided for both full and part-time staff).
- 5 Shared resource library
- 6 Kitchenette
- 7 Printer area



Third Floor Plan

- 1 Shared staff room
- 2 Increase number of WCs and provide accessible and ambulant WCs to comply with BS 6465. For use by staff/students and visitor.
- 3 Create Phineas bar storage for furniture and other items. Allows for space to be used for events.
- 4 Fixed furniture replaced with stackable, lightweight furniture.
- 5 Replace bar with new and extend for increased bar space.
- 6 Circulation lobbies reconfigured to comply with Part M of the Building Regulations and BS 8300.

KEY

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|---|--|--|---|
| ■ - Clubs & Societies | ■ - Sabbatical Officers | ■ - Front of House | ■ - Shared Resources |
| ■ - Commercial Services | ■ - Central Services | ■ - UCLU Welcome Area | ■ - Circulation/Back of House |
| ■ - Cafe/Bar Seating Area | ■ - Marketing & Communications | ■ - Hot Desks | ■ - WCs/Showers |
| ■ - Bar | ■ - Representations & Campaigns | ■ - Shared Meeting Rooms | ■ - Study Zone |
| ■ - Volunteering Services Unit | ■ - Advice Service | ■ - Shared Breakout/Common Room | |