

The Constitution of Students' Union UCL

RUMS Badminton Club

1 Name

- 1.1 The name of the club/society shall be Students' Union UCL RUMS Badminton Club
- 1.2 The club/society shall be affiliated to Students' Union UCL.

2 Statement of Intent

- 2.1 The constitution, regulations, management and conduct of the club/society shall abide by all Students' Union UCL policy, and shall be bound by the [Students' Union UCL Memorandum & Articles of Association](#), [Byelaws](#), [Club and Society Regulations](#) and the club and society procedures and guidance – laid out in the '[how to guides](#)'.
- 2.2 The club/society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that club/society regulations pertaining to membership of the club/society or election to the club/society shall not contravene this policy.
- 2.3 The Club and Society Regulations can be found on the following webpage:
<http://studentsunionucl.org/content/president-and-treasurer-hub/rules-and-regulations>.

3 The Society Committee

3.1 President

- 3.1.1 The president's primary role is laid out in section 5.7 of the Club and Society Regulations.
- 3.1.2 Shall represent the club/society and shall be responsible for making sure that the club/society is run according to its constitution, the UCL Union Club and Society regulations, Good Practice Guidelines, and Standing Orders of UCL Union.
- 3.1.3 It is the responsibility of the President to call General Meetings of the club/society, and organise proper elections for the following year's committee, in accordance with Club and Society Regulations.
- 3.1.4 Shall be the primary point of communication between the Union and the club members. It is therefore required that he/she attends the relevant Union Committees.

3.2 Treasurer

- 3.2.1 The treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.
- 3.2.2 Shall carry out the day-to-day financial duties of the club/society and is responsible to the union for club/society finances to the membership.
- 3.2.3 Shall keep current accurate financial information. The Treasurer is responsible for all financial transactions of the club/society ensuring that these are made through the Union Finance Department; only the Treasurer, or in his/her absence the President, may authorise withdrawals or expenditure from the club/society accounts.
- 3.2.4 Shall maintain a club/society account book

3.3 Welfare Officer

- 3.3.1 The welfare officer's primary role is laid out in section 5.9 of the Club and Society Regulations.
- 3.3.2 Shall organise events over the course of the year which encourages members to join and interact with the society at every level no matter the background, ability, requirements, or beliefs of that individual.
- 3.3.3 Shall be the point of contact for welfare adversities experienced by their membership base

3.4 Additional Committee Members

3.4.1 Captain (Men's 1sts, Men's 2nds, Women's, and Mixed)

- 3.4.1.1 Shall organise competitive and friendly matches and shall liaise with the president in the running of practices
- 3.4.1.2 Shall be responsible along with the president in choosing and overseeing the training of the team
- 3.4.1.3 Shall be responsible for the team when playing away matches and for having adequate venue and equipment for all matches
- 3.4.1.4 Two candidates may run together for Mixed Captain.

3.4.2 Social Secretary (x02)

- 3.4.2.1 To help organise events outside of practice times

3.4.3 Publicity Officer

- 3.4.3.1 The publicity officer is responsible for publicising the club and its events to the members through the maintenance and updating of the website, groupspaces page, and facebook group page
- 3.4.3.2 Shall be responsible for sending out weekly emails to club members

3.4.4 General Secretary

- 3.4.4.1 Shall be responsible for taking minutes at committee meetings and drawing up action plans.
- 3.4.4.2 Shall help create and maintain a strong alumni network for the club
- 3.4.4.3 Shall organise student-led tutorials for students of the club.
- 3.4.4.4 Two people may run for the role of general secretary together to further manage the workload and allow more efficiency within the role – one will uphold "preclinical education" responsibilities, whilst the other will uphold "clinical education" responsibilities

3.4.5 Kit Secretary

- 3.4.5.1 Shall be responsible for the design of team kit and stash over the course of the year
- 3.4.5.2 Shall be the point of contact between the committee and kit suppliers to ensure items are ordered within a timely manner

3.4.6 Volunteering Officer

- 3.4.6.1 Shall organise various charity events over the course of the year as well as liaising with charities to provide volunteering opportunities for club members.

3.4.7 Social Badminton Lead

- 3.4.7.1 **Shall be in charge of organising weekly social badminton and organising the social badminton schedule.**

- 3.5 Management of the club/society shall be vested in the club/society committee which will endeavour to meet regularly during term time (excluding UCL reading weeks) to organise and evaluate club/society activities.
- 3.6 The committee members shall perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations.
- 3.7 Committee members are elected to represent the interests and well-being of club/society members and are accountable to their members. If club/society members are not satisfied by the performance of their representative officers, they may call for a motion of no-confidence in line with the Students' Union UCL Club and Society Regulations.

4 Annual General Meeting

- 4.1 The AGM shall be held during the second term of the academic year, and shall have as its main business:
 - 4.1.1 The presentation of the Officers Reports for the past year.
 - 4.1.2 The election of the Committee for the next session.
- 4.2 Nominations for club/society officers must be posted at least a week in advance of the AGM and closed before the meeting.
 - 4.2.1 In the event of there being no nomination for a post within the stipulated time then nominations may be accepted at the AGM.
- 4.3 The quorum of the AGM shall be 15% of the full membership of the club/society. If this limit is not reached, no decision taken by the meeting will be official unless it has been ratified by Activities Board.
- 4.4 The meeting should be chaired by the President of the club/society or by any person that the meeting sees fit, given that he/she is a member of the club/society, and a full member of the Union.
- 4.5 If no person is voted into a post or in the event of resignation from a position, the President will undertake the duties until such time as the post is filled.

5 Resignations

- 5.1 If the President or Treasurer chooses to resign before the end of their term of office, they should consult with the rest of the committee and then they must approach the Student Activities Officer for advice before they stand down.
- 5.2 An Emergency General Meeting (EGM) must be held, and, upon election, the new President must sign an acting President/Treasurers contract and attend a brief training session with the Student Activities Officer.

6 Terms, Aims and Objectives

- 6.1 The club/society shall hold the following as its aims and objectives.
- 6.2 The club/society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 6.3 The core activities of the club/society shall be:
 - 6.3.1 To play badminton at both beginner and advanced level.
 - 6.3.2 To provide facilities and equipment for medics and non-medics to play badminton.
 - 6.3.3 To compete in BUCS men's and women's leagues
 - 6.3.4 To compete in LUSL mixed league
 - 6.3.5 To provide coaching for team players
 - 6.3.6 To provide kit for team players where the playing colours are light blue and gold
 - 6.3.7 To maintain a welcoming atmosphere
- 6.4 In addition, the club/society shall also strive to organise other activities for its members where possible:
 - 6.4.1 To organise a Freshers meal to welcome and welcome back new and old members during joining fortnight
 - 6.4.2 To set up an inter-club tournament to promote competitive spirit and more tactical play
 - 6.4.3 To organise a club trip to watch the annual Yonex All England Championships
 - 6.4.4 To take part in as many RUMS events as possible, including Sports Night and RUMS Sports Ball
 - 6.4.5 To organise further socials to enhance bonding between members and develop new friendships
- 6.5 This constitution shall be binding on the club/society officers and shall only be altered by consent of two-thirds majority of the full members present at a club/society general meeting. The Activities Executive shall approve any such alterations.
- 6.6 This constitution has been approved and accepted as the Constitution for the Students' Union UCL [RUMS Badminton Club](#). By signing this document, the president and treasurer have declared that they have read and abide by the Students' Union UCL Club and Society Regulations.

President name:	Thomas Jenkins
President signature:	Thomas Jenkins

Date:	05/10/2023
Treasurer name:	Manas Kubal
Treasurer signature:	Manas Kubal
Date:	05/10/2023